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Fire Safety Policy

All teachers are responsible for making the children in their class aware of procedure in the event of a fire. Three practice fire drills take place each year, one in each term. The designated days for fire drills are decided by the staff each September.

Evacuation Procedure is as follows:

On hearing the whistle each teacher collects her class list and takes her class to the designated exit and assembly point outside. Toilets must be checked before leaving the building and all doors are to be closed by the teachers.

Children attending Learning Support or Resource Teachers exit with the teacher they are working with but re-join their class at assembly point outside for roll call.

When each teacher has called the roll and is satisfied that all pupils and staff are present and safe, everybody may return to their classrooms in an orderly manner. Should a pupil or staff member be absent, all efforts will be made to locate that person.

This policy was drafted by school staff and ratified by the Board of Management.

Ratified by the Board of Management on

Date 28/05/2019

Chairperson of the Board of Management

Brenda Clancy